



# HR TRAFFIC LIGHT AUDIT.

**FOCUS HR CAN PROVIDE  
PEACE OF MIND, COMPLIANCE  
AND HR RECOMMENDATIONS  
FOR YOUR BUSINESS.**

Getting the best out of our people involves a combination of adhering to often complex legislation and having great people practices to promote engagement, motivation and high performance.

We believe that businesses want to get this right and that great people practices lead to great teams and powerful businesses.





## OUR ONLINE HR TRAFFIC LIGHT AUDIT\* EXPLORES YOUR HR PRACTICES WITH THESE TWO KEY QUESTIONS IN MIND:

1. Do your systems show best practice for your business size?
2. Is your business compliant with IR regulations, wage rates, etc?

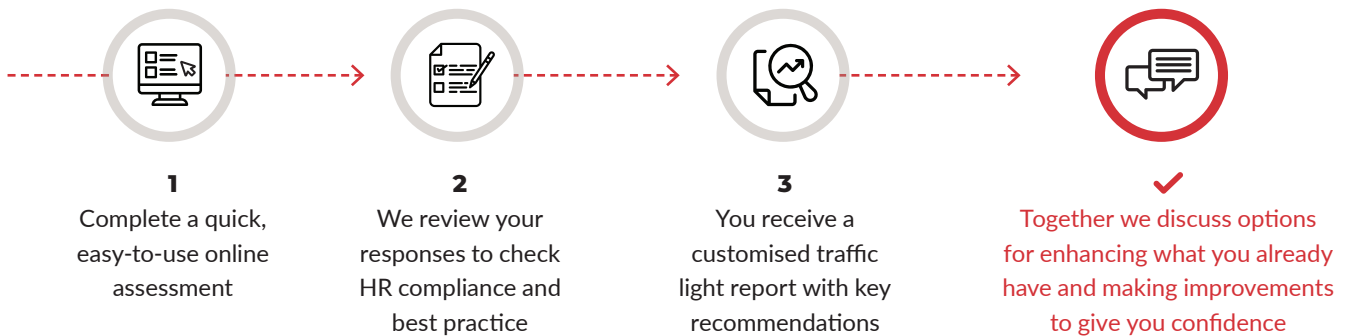
## THE FOCUS HR AUDIT FOLLOWS THE KEY MILESTONES IN AN EMPLOYEE'S JOURNEY FROM HIRE TO RETIRE



The report is presented using a simple traffic light system and provides analysis and recommendations on areas for improvement including:

- Recruitment and Selection
- Onboarding and Induction
- Awards and Contracts
- Administrative and Payroll Requirements
- Performance Enhancement and Development
- Performance Counselling and Discipline
- Cessation and Termination
- Policies

## GETTING A TRAFFIC LIGHT AUDIT REPORT IS EASY:



Let us provide peace of mind, compliance and HR recommendations for your business. Chat to us about how we can help.

Phone 07 4765 3456 [www.focushr.com.au](http://www.focushr.com.au)



\* This is not a government audit. It is a proactive way for businesses to check in on their people practices to know their strengths and risks and develop an action plan around these.