Application Form

Congratulations on taking the step of applying for Focus HR’s Engaged People Program Bursary! Let us be honest right from the start - we are not looking for the perfect business to award this bursary to. In fact, we are looking for a business that knows that they could be better, do more, strive to improve … and is willing to put in the effort to make that happen. So do not be scared about giving the ‘perfect’ answer, or what you think the 'right' answer might be - we want the honest answer so that we can see if we are genuinely able to make a difference to you and your business.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name** |  | | | | | | |
|  |  | | | | | | |
| **Contact Name** |  | | | | | | |
|  |  | | | | | | |
| **Contact Phone Number** |  | | | | **Email Address** | |  |
|  | | |  | | | | |
| **ABN Number** | |  | | **Years in Business** | |  | **Number of Employees**  *(Total and FTE)* | |
|  | |  | |  | |  |  | |
|  | |  | |  | |  |  | |
| **Are you a member of the Chamber of Commerce** | | | | | |  | Yes / No | |

**Workshop**

Remember, to book in for one of our workshops where we help you complete the one-page application form on the following page.

Terms and Conditions

The bursary winner agrees:

* Focus HR may use your EPP journey as a case study, sharing the story via various mediums. Confidential information will not be released as part of this.
* Focus HR may use the information provided for the purpose of assessing your bursary application including the information potentially being available to a third-party judge (who will be bound by confidentiality).
* You will complete the program within 12 months of commencement.
* You will take responsibility for registering for and planning around program workshops.
* Focus HR will work with you over the 12 months but cannot do it for you. You need to be driven, resourceful and determined.
* Sessions may be delivered face-to-face, online or via video at Focus HR’s discretion.

**Please note: Applications close 29th September 2021.**

**Please complete the following questions with a maximum of 200 words per answer (info graphics as attachments are welcome).**

1. Describe your business (what you do, where you do it, who you do it for).

|  |
| --- |
|  |

1. Why should your business receive the Focus HR Engaged People Program Bursary? What difference do you believe this program can make to your business?

|  |
| --- |
|  |

1. Please complete the [Engaged People Scorecard](https://engagedpeople.scoreapp.com/) and attach a copy of your results to your application.  And tell us what key insights you gained from this?

|  |
| --- |
|  |

1. What is your back story - why do you do what you do and why did you get into business?

|  |
| --- |
|  |

1. What success have you had in business to date that you are most proud of?

|  |
| --- |
|  |

1. What about your business keeps you awake at night?

|  |
| --- |
|  |

1. Tell us the strengths, weaknesses, and trends in your business.

|  |
| --- |
|  |

1. What is your Moonshot goal? (Where you want to be in 10 years)

|  |
| --- |
|  |

1. Where would you like your business to be in 12-18 months’ time? And what is stopping you from achieving that?

|  |
| --- |
|  |

1. Describe your people ethos (the guiding beliefs or ideals you have around employing people).

|  |
| --- |
|  |

1. Please provide a JPEG/PNG file of your company logo and a picture that you believe best represents your business. This will be used only for the promotion of your business should you be a winner.